

Join the Sharonlea Childcare and Pre-primary family

Info Pack A 2024-01

curro.co.za



SHARONLEA
Childcare and Pre-primary
CURRO Select School

>Welcome

Dear Parents and Guardians

Learners, parents, grandparents, new families and those returning – we are pleased and proud to welcome you to CURRO.

We look forward to a productive partnership with you, to help your children achieve their potential and recognise that to be successful at school, they need your support. Our strong partnership will make a significant difference to your child during their school career. We share the responsibility for the future of southern Africa's young people and want you to know that we are with you on this path.

Families are drawn to CURRO for several reasons; chiefly, our educational, cultural and sporting approach which encourages strong interaction between learners and teachers. Parents who are looking for a place where their children will be valued and challenged, rather than get lost in the crowd, have found that with us.

Parents generally want consistency between home and school and, at CURRO, the balance between high standards and a life of promise is essential for the next generation. The academic programmes at CURRO are varied and rigorous. Learners engage, every day, in a number of subject areas; they interact digitally with trendsetting materials. Through training in habits of mind and attention, CURRO learners are equipped with the tools they need for a lifetime of learning and achievement.

Please know that your children are in good hands and will be encouraged and cared for daily by our dedicated members of staff.

We appreciate your trust and thank you for the honour of educating your children.

Kind regards

CURRO Executive Team

Welcome to Sharonlea Childcare and Pre-primary

Nursery School | From 3 months to 5 years | English

Overview



Class sizes:
12 to 25 based on age



School times:
Half-day: 07:30 – 13:00
Full-day: 07:30 – 18:00



Early drop-off time:
06:30



Transport:
Drop-off and pickup at home



Meals and afternoon snacks included



What we offer

- Small class sizes divided by age
- Engaging, creative daily activities
- Potty training when the child is ready
- Curro's developmental preschool programme
- Teacher and teacher's assistants in class
- Focus on learning through play and developing the whole child
- Daily communication via the Class Dojo app
- Parent-teacher meetings and progress reports in terms 2 and 4

Daily programme

Our programme involves the following:

- Theme exploration
- Creative activities
- One-on-one creation time
- Free play
- Movement development
- Perceptual and sensory play

- Story and language time
- Nap and snack times

Preschool fees include

- Breakfast, lunch, snacks, juice and tea
- Open during holidays (see dates on our website)
- All in-class developmental activities
- All materials for in-class activities

Our approach

Our preschool is a safe, fun-filled place where young children can play, laugh and learn through the joys of childhood. Our programme focuses on the following:

- Identity (personality, friendship, sharing)
- Physical wellbeing (movement, safety)
- Communication (speech, listening, understanding)
- Creativity (playing, drawing, painting, dancing, imagination)

- Mathematics (shapes, size, time, counting)
 - Explore and learn about the world
- Visit our website for more information.

Our facilities

- On-site kitchen
- All teachers have first-aid training
- Registered nurse on-site once a week
- Strict pickup permission protocols
- Child-friendly bathrooms
- Age-appropriate outdoor play areas
- Jungle gyms, playhouses, water and sand stations
- Dedicated cot or bed for each child

Extramural activities

Available at an additional cost, offered by private tutors/coaches on campus

- MySwim Swimming School
- B-Active
- Ballet
- Playball



Scan here for more information

HOW TO ENROL

- Option 1: Submit an application form with all supporting documents.
- Option 2: Apply online. Follow the prompts on www.curro.co.za.
- Option 3: Contact us and we will guide you through the process.



087 087 7570
info.sharonleachildcare@curro.co.za
73 Ebbehout Street, Sharonlea



SHARONLEA
Childcare and Pre-primary
CURRO Select School



9 October 2023

Dear Parents/Guardians

SHARONLEA CHILDCARE AND PRE-PRIMARY

SCHEDULE OF FEES 2024

Please find below the school fee structure for 2024. Should you have any questions around any of the information below, please contact the school at info.sharonleachildcare@curro.co.za or on 087 087 7570.

ENROLMENT FEE

Non-refundable enrolment fee

GROUP	FEE
Group 1	R1 110
Group 3 to Group 5	R940

SCHOOL FEES – CHILDCARE (Group 1 to Group 3)

School fees (payable over 12 months)

HOURS	MONTHLY FEE January to December	TOTAL FOR THE YEAR	ANNUAL PAYMENT payable before 15 January 2024
06:30 – 13:00	R3 995	R47 940	R45 543
06:30 – 18:00	R4 510	R54 120	R51 414

SIBLINGS – CHILDCARE (Group 1 to Group 3)

HOURS	MONTHLY FEE January to December	TOTAL FOR THE YEAR	ANNUAL PAYMENT payable before 15 January 2024
06:30 – 13:00	R3 595	R43 140	R40 983
06:30 – 18:00	R4 060	R48 720	R46 284

SHARONLEA CHILDCARE AND PRE-PRIMARY
73 Ebbehout Street Sharonlea Gauteng 2194
T 087 087 7570
E info.sharonleachildcare@curro.co.za

Executive Head Joanne Quick
Directors SL Botha (Chairperson)** JP Loubser (CEO) M Lategan (Deputy CEO) TP Baloyi** ZN Mankai** PJ Mouton* SWF Muthwa**
DM Ramaphosa** BC September (CFO) CR van der Merwe* (*Non-executive **Independent non-executive)
Sharonlea Childcare and Pre-primary is a division of CURRO Holdings Ltd Reg. no. 1998/025801/06 VAT reg. no. 4670183484



SCHOOL FEES – PRESCHOOL (Group 4 and Group 5)

School fees (payable over 12 months)

HOURS	MONTHLY FEE January to December	TOTAL FOR THE YEAR	ANNUAL PAYMENT payable before 15 January 2024
06:30 – 13:00	R3 430	R41 160	R39 102
06:30 – 18:00	R3 920	R47 040	R44 688

SIBLINGS – PRESCHOOL (Group 4 and Group 5)

HOURS	MONTHLY FEE January to December	TOTAL FOR THE YEAR	ANNUAL PAYMENT payable before 15 January 2024
06:30 – 13:00	R3 085	R37 020	R35 169
06:30 – 18:00	R3 525	R42 300	R40 185

OTHER FEES

Other fees (payable over 12 months)

SERVICE	MONTHLY FEE January to December	TOTAL FOR THE YEAR
Transport fee (return)	R1 760	R21 120
Transport fee (one-way)	R1 015	R12 180
Stationery (Group 1)	R125	R1 500
Stationery (Group 3 to Group 5)	R135	R1 620

PAYMENT METHODS 2024

METHOD 1	METHOD 2
Annual payment in advance, due by 15 January 2024	Debit-order payments , which can be scheduled monthly in advance x 12 months as per dates indicated on the debit-order form.

YOUR FAMILY CODE IS REQUIRED AS THE REFERENCE FOR ALL PAYMENTS.

Please note that **cash payment at school is not accepted as a form of payment for fees.**



DEBIT-ORDER COMPLETION

If you are not yet paying by debit order, we request that you do so as soon as possible since this substantially reduces the administrative burden when identifying deposits into our bank account and allocating them to the correct learner accounts. We rely on predictable monthly cash flows to manage our affairs.

Please complete a debit-order form and deliver it by hand to the school's bursar before **3 December 2023**. The form is available from the school and on the Curro website at www.curro.co.za.

GENERAL

1. School fees

School fees are payable in advance by the 1st of the month.

School fees for 2024 include the following:

- Breakfast, lunch, juice and tea
- One morning snack and two afternoon snacks
- Holiday care as shown on the school calendar (excluding December holidays)

2. Stationery fees

This is billed on a monthly basis and allows for the school to provide all stationery and art supplies throughout the year.

3. Late collection

Late collection of children may result in R200 per 15 minutes or part thereof. This will be invoiced on your monthly statement. You do have a 15-minute grace period, thereafter late collection will be billed.

4. Toiletries

You will receive a list of toiletry items that you will need to provide for your child. This includes, but is not limited to, nappies, bum cream, wet wipes, etc.

Thank you for selecting Sharonlea Childcare and Pre-primary as your school of choice. We look forward to a successful school year for us all.

Kind regards

Joanne Quick
Executive Head

School Application Form

Curro Holdings Ltd/Reg. no. 1998/025801/06/VAT Reg. no. 4670183484

School name	Sharonlea Childcare and Pre-primary	Promo/employee no.	
		Year applying for	
		Family code (existing parents only)	

Necessary supporting documents, completed sections and forms

⇒ This application will be processed only if all fields are legibly completed, are signed, and all supporting documents are attached.

- | | |
|--|--|
| Copy of learner's birth certificate/ID | Copy of learner's latest progress report |
| Copy of parents'/legal guardians' IDs | Copy of learner's FINAL progress report once available |
| Proof of residence/study permit, if foreign | Subject choice form (for Grades 10 to 12) |
| Copy of learner's vaccination records (up to Gr 3) | Completed boarding application form (if applicable) |
| Completed and signed debit order form | All sections completed and signed |
| Two recent ID photos of learner | |

Application details

⇒ Please confirm availability at the school.

Preschool group: 1 2 3 4 5 Half day Full day

Learner details

Surname													
Name/s as on birth certificate/ID													
Preferred name													
ID number													
Date of birth	DD/MM/YYYY	Current age		Gender:	Male	Female							
Home language					Second language								
1st teaching language					2nd teaching language								
Nationality				Country of origin				Immigration date					
Race:	Asian	African	Coloured	White	Indian	Other							
Resides with:	Parents	Guardian	Boarding										
Religion													

For office use

Interview date		Approved	Y		N		Family code	
Notes		Date approved				Credit reference		
		Commencement date				Siblings at the school	1	
		Group/Grade					2	

Learner details (continued)

Person dropping learner at school (preschool to Grade 7)

Name	<input type="text"/>
Relationship	<input type="text"/>

Person collecting learner from school (preschool to Grade 7):

Name	<input type="text"/>
Relationship	<input type="text"/>

School transport

Will the learner require school transport? Yes No Route /Pick-up point

Learner's education details

Current school Tel no.

Last grade passed Year Grade/s repeated

Has admission to any other school/s ever been refused? Yes No

If yes, please state the reason below:

Learner's medical details

Blood type: O+ O- A+ A- AB+ AB- B+ B- Unknown

Family doctor

Name	<input type="text"/>	Tel. no.	<input type="text"/>
Address	<input type="text"/>		

Medical aid

Name	<input type="text"/>	Member no.	<input type="text"/>	Option	<input type="text"/>							
Main member initials and surname	<input type="text"/>											
Main member ID number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Has the learner received all the necessary immunisations? Yes No

If no, please state the reason below:

Has the learner suffered from any of the following illnesses? Please indicate with an X.

Asthma	Chickenpox	Diabetes	Diphtheria
Enteric fever	German measles	Hepatitis	Malaria
Measles	Mumps	Polio	Rheumatic fever
Scarlet fever	Tick bite fever	Typhoid fever	Whooping cough

Learner's medical details (continued)

Does the learner suffer from any allergies? Yes No

If yes, please provide details below:

Does the learner have any special medical needs? Yes No

If yes, please provide details below:

Does/Has the learner suffered from any other illnesses/disabilities? Yes No

If yes, please provide details below:

Is the learner receiving medical treatment for any condition? Yes No

If yes, please provide details below:

Is/Has the learner suffered from or received treatment for any psychological/emotional upset? Yes No

If yes, please provide details below:

Has the learner had any operations? Yes No

If yes, please provide details below:

Please specify any other relevant medical details:

Consent to act in a medical emergency

In a critical medical situation, please bear in mind that there may not be time to refer to the learner's records. The school, therefore, reserves the right to utilise the quickest medical service available.

I, _____, being the parent/legal guardian of _____, hereby agree that a medical practitioner may provide emergency treatment as may be necessary.

Signature of parent/legal guardian

Date

Personal details of parent/legal guardian (1)

⇒ Complete only if NOT the account holder.

Surname

Full names as on ID

ID number

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Personal details of parent/legal guardian (1) – continued

Designation	Mr	Mrs	Ms	Miss	Dr
	Rev.	Prof.	Other	<input type="text"/>	
Relationship	<input type="text"/>			Marital status	<input type="text"/>
Occupation	<input type="text"/>			Employer	<input type="text"/>
Residential address		Work address		Postal address	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Tel. H	<input type="text"/>	Tel. W	<input type="text"/>	Cell	<input type="text"/>
Email address	<input type="text"/>				
Parental status:	Learner living with parent/s		Learner's legal guardian		
	Access rights to learner		Access rights in emergency only		

Personal details of parent/legal guardian (2)

⇒ Complete only if NOT the account holder.

Surname	<input type="text"/>											
Full names as on ID	<input type="text"/>											
ID number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Designation	Mr	Mrs	Ms	Miss	Dr							
	Rev.	Prof.	Other	<input type="text"/>								
Relationship	<input type="text"/>			Marital status	<input type="text"/>							
Occupation	<input type="text"/>			Employer	<input type="text"/>							
Residential address		Work address		Postal address								
<input type="text"/>		<input type="text"/>		<input type="text"/>								
<input type="text"/>		<input type="text"/>		<input type="text"/>								
<input type="text"/>		<input type="text"/>		<input type="text"/>								
Tel. H	<input type="text"/>	Tel. W	<input type="text"/>	Cell	<input type="text"/>							
Email address	<input type="text"/>											
Parental status	Learner living with parent/s		Learner's legal guardian									
	Access rights to learner		Access rights in emergency only									

Emergency contact details (not parental)

Full names and surname					
Tel. H		Tel. W		Cell	
Relation to learner					
Email address					

Details of person responsible for account

Surname												
Full names as on ID												
ID number												

Designation	Mr	Mrs	Ms	Miss	Dr
	Rev.	Prof.	Other		

Relationship		Marital status	
Occupation		Employer	

Residential address	Work address	Postal address

Tel. H		Tel. W		Cell	
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Email address				
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Parental status	Learner living with parent/s	Learner's legal guardian
	Access rights to learner	Access rights in emergency only

Details of children in your care who are currently at this school:

1. Name		Gr		2. Name		Gr	
3. Name		Gr		4. Name		Gr	

Payment option	Monthly debit order	Please complete the debit order form.
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Signature of parents/legal guardians and account holder

We, the undersigned parents/guardians, hereby certify that the information provided in this application for admission is complete and accurate. We acknowledge that enrolment is subject to, inter alia, signing a learner admission contract that contains the detailed terms, conditions and requirements for admission.

We acknowledge that we have read the school-specific policies and school rules and will accept an offer of placement for our child at the school in accordance with the terms and conditions as set out therein. These documents, as amended from time to time, are available on the official school website.

We further consent to the processing of personal information contemplated in the POPI Act No 4 of 2013, for the following purposes: evaluation of this application form; administration of the contract between us and Curro Holdings; and conducting credit enquiries.

NB: The signatures of the account holder and both parents and/or legal guardians are required where applicable.

Signature of account holder	Date
Signature of parent/legal guardian (1)	Date
Signature of parent/legal guardian (2)	Date

Survey

Where did you hear about us? Please indicate with a ✓.

Billboard	Newspaper	Magazine	Radio	Presentation
Friend	Brochure	Flyer	Exhibition	Web

Other (specify):

How satisfied were you with the service you received pre-enrolment?

Very satisfied Satisfied Unsatisfied Very unsatisfied

Was the information received pre-enrolment ...

Relevant Informative Sufficient

What made you choose our school? Please indicate your five top reasons with a ✓.

Academic standards	Affordability	Boarding facilities
Bursary or scholarship received	Bus routes	Class sizes
Christian values (ethics and morals)	Facilities	Final examination
Focus on holistic child development	Independent school	Language offering
Learner discipline	Learning environment	Location and accessibility
Online school offering	Performing arts and culture offering	Safety and security
School heritage and culture	Sports offering	Subject choices offered
Teachers	NCV programme option	

Consent to Process Personal Information

Curro Holdings Ltd/Reg. no. 1998/025801/06/VAT Reg. no. 4670183484

I, the parent/guardian of the learner mentioned below, hereby confirm my voluntary consent given in terms of the Curro School Admission application and Enrolment contract, that Curro Holdings Ltd (hereafter named 'Curro'), by way of their school of enrolment may process the following personal information of myself in the capacity of parent/guardian as well as of said learner, being a minor, name, identity number, telephone number, email address, physical address, and financial information including the conducting of a credit check.

I also acknowledge the following:

1. The abovementioned personal information will be processed in order to conclude the abovementioned enrolment contract as stipulated in section 11 of POPI.
2. Processing shall include the receipt, recording, organising, collation, storage, updating or modification, retrieval, alteration, consultation, and use; the dissemination by means of transmission, distribution or making available in any other form, or the merging, linking as well as blocking, degradation, erasure or destruction of information, as described by POPI.
3. In terms of POPI, parents/guardians and learners whose personal information is being processed, will be referred to as 'data subjects'.
4. This consent is effective immediately and will remain effective until such consent is withdrawn.
5. The personal information may only be processed if it is adequate, relevant and not excessive, given the purpose for which it is processed, and if processing occurs in accordance with the relevant provisions of POPI. The purpose of the processing of information must relate to a school-related function or activity.
6. Curro will collect and process only personal information pertaining to the proper functioning, management and governance of its schools, as prescribed in the South African Schools Act, no. 84 of 1996 and other relevant education legislation and policies.
7. The subjects and categories of information collected will depend on the purpose for which it is collected and will be processed for that purpose only.
8. Curro recognises that personal information may be processed in terms of POPI only if:
 - 9.1. the data subject, or a competent person where
 - 8.1. the data subject is a minor, consents to the processing;
 - 8.2. processing is necessary to carry out actions for the conclusion or performance of a contract to which the data subject is a party;
 - 8.3. processing complies with an obligation imposed on the school by law;
 - 8.4. processing protects a legitimate interest of the data subject;
 - 8.5. processing is necessary for the performance of a public law duty, and/or
 - 8.6. processing is necessary for pursuing the legitimate interests of the school.
 - 9.2. A data subject has the following rights in terms of this consent:
 - 9.1. The right of a data subject to correct their details. The school will attempt to keep information updated. Should any of details of a data subject change, the school should be notified to ensure that all records are as accurate as possible.
 - 9.2. The right to revoke consent. Data subjects may revoke the consent that has been given in terms of this form at any time. This should be done in writing and addressed to the information officer of Curro, at paainfo@curro.co.za. Revoked consent is not retroactive and will not affect any past or current use of information.
 - 9.3. All the aforesaid information is contained in Curro's policy on the Protection of Personal Information and its privacy policy, both available on the Curro website, as well as at Curro Head Office.
9. I also consent to the following (mark with ✓ if consent is given)
 - 10.1. to receive marketing information relevant to the marketing of Curro only, in the form of SMSes, WhatsApp messages, emails, etc. from the school.
 - 10.2. to make personal information (limited to photos/images of learners participating in events) available on broadcast platforms, including video recordings for a programme related to the school, as well as any participation in any school sports or school cultural event on a television station or other form of transmission or broadcasting platform including the Internet or apps, including the livestreaming of such events.
 - 10.3. to be added on Curro school WhatsApp groups for parents/guardians, solely related to Curro school activities, including relevant class groups and sports groups, administrated by Curro staff.

Learner name			Grade	
Parent/Guardian name				
Address				
Tel no.		Cell. no.		

Signature of parent/guardian
Learners of 18 years or older may sign themselves

Date

Consent for Credit Check (and Indemnification)

Curro Holdings Ltd/Reg. no. 1998/025801/06/VAT Reg. no. 4670183484

As part of the learner admission process, the school is required to obtain credit reports or other related information on the account of the account holder, as may be deemed necessary.

The purpose of the credit report is to assess the account holder's financial means and ability to satisfy the financial obligations as set out in the Learner Admission Contract.

You are required to complete the section below and return to the school's finance department with your completed application form.

Kind regards
Executive Head

I/We the undersigned, hereby authorise Curro Holdings Ltd and/or any of its associates to conduct credit enquiries and/or obtain credit reports in respect of my/our credit profile, as may be necessary, with the credit bureau of its choice.

Account holder name			
Identity number			
Address	Date of birth		
	Cell. no.		
Email address			

Signature of account holder

Date

Furthermore, I/we the undersigned acknowledge that any Personal Information supplied to Curro Holdings Ltd (Curro) is provided voluntarily and that Curro may not be able to comply with its obligations if the correct Personal Information is not supplied to Curro. I understand that privacy is important to Curro and that Curro Parties will use reasonable efforts in order to ensure that any Personal Information in their possession or processed on their behalf is kept confidential, stored in a secure manner and processed in terms of the Protection of Personal Information Act, No 4. Of 2013 (POPI). I warrant that all information, including Personal Information, supplied to Curro is accurate and current and agree to correct and update such information when necessary. By submitting any Personal Information to Curro in any form, I acknowledge that such conduct constitutes an indefinite unconditional, specific and voluntary consent to the processing of such Personal Information in the following manner by Curro and/or third parties.

Personal Information may be shared by Curro with the relevant verification information suppliers for verification, credit check or other legitimate purposes.

A copy of Personal Information kept by Curro will be furnished to me upon request in terms of the provisions of POPI. I unconditionally agree to indemnify Curro against any liability that may result from the processing of Personal Information and or verification of such personal information. This includes unintentional disclosures of such Personal Information to - or access by - unauthorized persons, and/or any reliance which may inadvertently be placed on inaccurate Personal Information provided to Curro by myself and/or any third parties.

