

# Join the **CURRO** family

Info Pack A 2024-02

[curro.co.za](https://curro.co.za)

**CURRO**

ROSEN CASTLE

# >Welcome

Dear Parents and Guardians

Learners, parents, grandparents, new families and those returning – we are pleased and proud to welcome you to CURRO.

We look forward to a productive partnership with you, to help your children achieve their potential and recognise that to be successful at school, they need your support. Our strong partnership will make a significant difference to your child during their school career. We share the responsibility for the future of southern Africa's young people and want you to know that we are with you on this path.

Families are drawn to CURRO for several reasons; chiefly, our educational, cultural and sporting approach which encourages strong interaction between learners and teachers. Parents who are looking for a place where their children will be valued and challenged, rather than get lost in the crowd, have found that with us.

Parents generally want consistency between home and school and, at CURRO, the balance between high standards and a life of promise is essential for the next generation. The academic programmes at CURRO are varied and rigorous. Learners engage, every day, in a number of subject areas; they interact digitally with trendsetting materials. Through training in habits of mind and attention, CURRO learners are equipped with the tools they need for a lifetime of learning and achievement.

Please know that your children are in good hands and will be encouraged and cared for daily by our dedicated members of staff.

We appreciate your trust and thank you for the honour of educating your children.

Kind regards

CURRO Executive Team

From 3 months to Grade R | English and Afrikaans

## Overview



**Class sizes:**  
10 to 25 based on age



**School times:**  
Full-day: 08:00 – 17:30  
Half-day:  
Groups 1 to 2: 08:00 – 12:00  
Groups 3 to 5: 08:00 – 12:30  
Grade R: 08:00 – 13:00



**Early drop-off time:**  
07:00



**Meals and snacks included**



## What we offer

- Small class sizes divided by age
- Further division by language from 2 years
- Engaging, creative daily activities
- Potty training when the child is ready
- Curro's developmental preschool programme
- Teacher and teacher's assistants in each class (generous staff-to-child ratio)
- Focus on learning through play and developing the child holistically
- Daily communication with parents via the Lillio app
- Parent-teacher meetings and progress reports each term
- Ad-hoc full-day option at an additional cost

## Preschool fees include

- Breakfast, lunch and snacks
- Open during holidays (see dates on our website)
- All in-class developmental activities
- Specialised activities from Group 3: Little Leaders, Playball, Music Box
- Swimming lessons
- All creative and learning materials for in-class activities



Scan here for  
more information

## Curiosity Approach

This approach centres around the magic of play and children's natural interests. Teachers still guide them to other areas for holistic development. Imagination, curiosity, and natural elements take root here.

- Natural elements for discovery of the world
- Uninterrupted play to promote imagination
- Play with real-life objects rather than single-purpose toys
- Fewer tables and chairs to allow free movement
- Little to no plastic in the classroom or over-stimulating bright colours

## Grade R

- Language:  
English or Afrikaans Home Language
- Mathematics
- Life Skills

Little Leaders, Music Box, Playball, Robotics, Out of the Blocks and weekly swimming lessons also form part of our programme.

## Our facilities

- On-site kitchen
- On-site first-aid officers and a full-time registered nurse
- Strict pickup permission protocols
- Child-friendly bathrooms
- Outdoor play area per age group for unrestricted use during the day
- Jungle gyms, playhouses, swings, sensory garden, mud kitchen
- Dedicated cot or bed for each child
- Indoor heated swimming pool
- Children's activity centre to discover real-life skills
- Reconceptualised classrooms for imaginative play

## Extramural activities

Available at an additional cost, offered by private tutors/coaches on campus  
Experi-Buddies | Dance (ballet, modern)  
Pottery | Rugby | Music | Karate  
Monkeynastix | Yoga

## HOW TO ENROL

- Option 1:** Submit an application form with all supporting documents.
- Option 2:** Apply online. Follow the prompts on [www.curro.co.za](http://www.curro.co.za).
- Option 3:** Contact us and we will guide you through the process.



021 914 2690/1  
[info@rosencastle.co.za](mailto:info@rosencastle.co.za)  
12 Twist Street, Rosenpark, Bellville, Cape Town

# CURRO

ROSEN CASTLE

9 October 2023

Dear Parents/Guardians

**CURRO ROSEN CASTLE**

# SCHEDULE OF FEES 2024

Please find below the school fee structure for 2024. Should you have any queries, please contact the school at [linda.ll@curro.co.za](mailto:linda.ll@curro.co.za) or on 021 914 2690.

## ENROLMENT FEE

**Non-refundable enrolment fee** (payable on approval of application)

GROUP/GRADE	FEE
Group 1 to Grade R	<b>R3 795</b>

## SCHOOL FEES – FULL-DAY

**School fees** (payable over 12 months)

GROUP/GRADE	MONTHLY FEE January to December 2023	MONTHLY FEE January to December 2024	TOTAL FOR THE YEAR	ANNUAL PAYMENT payable before 31 January 2024
Group 1 (full-day)	R5 770	<b>R6 235</b>	R74 820	R71 079
Group 2 (full-day)	R5 770	<b>R6 235</b>	R74 820	R71 079
Group 3 (full-day)	R5 770	<b>R6 235</b>	R74 820	R71 079
Group 4 (full-day)	R5 770	<b>R6 235</b>	R74 820	R71 079
Group 5 (full-day)	R5 770	<b>R6 235</b>	R74 820	R71 079
Grade R (full-day)	R5 770	<b>R6 235</b>	R74 820	R71 079
Grade R-Plus (full-day)	R6 365	<b>R6 875</b>	R82 500	R78 375

## SCHOOL FEES – HALF-DAY

School fees (payable over 12 months)

GROUP/GRADE	MONTHLY FEE January to December 2023	MONTHLY FEE January to December 2024	TOTAL FOR THE YEAR	ANNUAL PAYMENT payable before 31 January 2024
Group 1 (half-day)	R4 770	<b>R5 345</b>	R64 140	R60 933
Group 2 (half-day)	R4 770	<b>R5 345</b>	R64 140	R60 933
Group 3 (half-day)	R4 770	<b>R5 345</b>	R64 140	R60 933
Group 4 (half-day)	R4 770	<b>R5 345</b>	R64 140	R60 933
Group 5 (half-day)	R4 770	<b>R5 345</b>	R64 140	R60 933
Grade R (half-day)	R4 770	<b>R5 345</b>	R64 140	R60 933
Grade R-Plus (half-day)	R5 365	<b>R6 010</b>	R72 120	R68 514

## SCHOOL LEAVER'S NOTICE

### SCHOOL LEAVER'S NOTICE

Refer:  
Fee policy 14.3

**School leaver notices are not accepted during the fourth term (October and November). An account holder who has given notice during the fourth term must therefore pay fees and outstanding accounts until the end of December.**

Refer:  
Learner  
admissions  
contract 6.1

Parents may terminate the admission and enrolment of a learner at the school, after the commencement of the first day of the school year, **by providing the school with at least 3 (three) calendar months' written notice of termination** of the enrolment of the learner.

## PAYMENT METHODS 2024

### METHOD 1

Annual payment in advance,  
due by 31 January 2024

### METHOD 2

**Debit-order payments**, which can be scheduled monthly in  
advance x 12 months as per dates indicated on the debit-order form.

**YOUR FAMILY CODE IS REQUIRED AS THE REFERENCE FOR ALL PAYMENTS.**  
Please note that **cash payment at school is not accepted as a form of payment for fees.**

## DEBIT-ORDER COMPLETION

If you are not yet paying by debit order, we request that you do so as soon as possible since this substantially reduces the administrative burden when identifying deposits into our bank account and allocating them to the correct children's accounts. We rely on predictable monthly cash flows to manage our affairs.

Please complete a debit-order form and deliver it by hand to the school's bursar before **3 December 2023**. The form is available from the school and on the Curro website at [www.curro.co.za](http://www.curro.co.za).

## BANKING DETAILS

<b>Name of account</b>	Curro Rosen Castle
<b>Bank</b>	FNB
<b>Account number</b>	623 588 991 97
<b>Branch code</b>	250 655
<b>Reference</b>	Family code

## GENERAL

### 1. School fees for 2024 include the following:

- All learning materials and stationery for children in Group 1 to Group 5  
(Grade R stationery is included **but** they will be required to purchase additional workbooks and a name board from the school; cost is R365)
- Breakfast, lunch and all snacks
- All 'instappies' (guest speakers and visiting shows, etc.), special days and events
- Music Box, Playball, Little Leaders and swimming lessons for all children in Group 3 to Grade R  
(A Learn 2 Swim lesson is available on a Saturday morning for our Groups 1 and 2 children where they are accompanied in the pool by a parent or guardian; no additional cost)
- One group occupational therapy session per week during the term for Grade R-Plus
- A once-a-week Cycle 2 Ride (C2R) cycling development lesson for Grade Rs

### 2. School fees for 2023 exclude the following:

- Class-specific items, e.g. personal hygiene items (tissues, sunblock, wet wipes, etc.)
- Extramural activities, e.g. ballet, karate, Clay Play, school of dancing, Experi-Buddies, and Playball and Music Box for Groups 1 and 2 children – these are all optional activities
- School photos (individual and group)
- The cost of therapists (speech, occupational therapy, physiotherapy and/or play therapy)
- Any charitable donations
- Additional swimming lessons (these can be arranged at an additional cost).

### 3. Afternoon casual fee for half-day children

Half-day children are welcome to stay for the afternoon, or portion thereof, on any day and will be billed an amount of R100 per day on their school fee account for this.

#### **PLEASE NOTE: late collections**

- If **half-day** children are collected late (more than 30 minutes after their pick-up time), they will automatically be billed the R100 for the afternoon.
- If **full-day** children are collected more than 10 minutes after our closing time, a fee of **R100** will be billed to your account.

### 4. Additional swimming lessons

- Additional swimming lessons are available (by arrangement) with the swimming coach, depending on available time slots. A once-a-week additional lesson can be organised at a cost of R450 per month (for 10 months). These lessons are offered during term time only.
- We recommend these lessons particularly for those children who show either a particular talent for swimming or for children who may be particularly fearful in the water and would benefit from the exposure more than just once a week.

Thank you for selecting Curro Rosen Castle as your school of choice. We look forward to a successful school year for us all.

Kind regards



Sally Langerman  
**Executive Head**

# Curro School Application Form

Curro Holdings Ltd/Reg. no. 1998/025801/06/VAT Reg. no. 4670183484

School name	<input type="text"/>	Promo/employee no.	<input type="text"/>
		Year applying for	<input type="text"/>
		Family code (existing parents only)	<input type="text"/>

## Necessary supporting documents, completed sections and forms

⇒ This application will be processed only if all fields are legibly completed, are signed, and all supporting documents are attached.

- |  |  |
|--|--|
| Copy of learner's birth certificate/ID             | Copy of learner's latest progress report               |
| Copy of parents'/legal guardians' IDs              | Copy of learner's FINAL progress report once available |
| Proof of residence/study permit, if foreign        | Subject choice form (for Grades 10 to 12)              |
| Copy of learner's vaccination records (up to Gr 3) | Completed boarding application form (if applicable)    |
| Completed and signed debit order form              | All sections completed and signed                      |
| Two recent ID photos of learner                    |  |

## Application details

⇒ Please confirm availability at the school.

Preschool group:    1            2            3            4            5            Half day            Full day

Grade:    R            1            2            3            4            5            6            7            8            9            10            11

## Learner details

Surname	<input type="text"/>											
Name/s as on birth certificate/ID	<input type="text"/>											
Preferred name	<input type="text"/>											
ID number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of birth	<input type="text" value="DD/MM/YYYY"/>	Current age	<input type="text"/>	Gender:	Male	Female						
Home language	<input type="text"/>				Second language	<input type="text"/>						
1st teaching language	<input type="text"/>				2nd teaching language	<input type="text"/>						
Nationality	<input type="text"/>		Country of origin	<input type="text"/>			Immigration date	<input type="text"/>				
Race:	Asian	African	Coloured	White	Indian	Other						
Resides with:	Parents	Guardian	Boarding									
Religion	<input type="text"/>											

## For office use

Interview date	<input type="text"/>	Approved	Y	N	Family code	<input type="text"/>
Notes		Date approved	<input type="text"/>		Credit reference	<input type="text"/>
		Commencement date	<input type="text"/>		Siblings at the school	1
		Group/Grade	<input type="text"/>			2



### Learner details (continued)

#### Person dropping learner at school (preschool to Grade 7)

Name	<input type="text"/>
Relationship	<input type="text"/>

#### Person collecting learner from school (preschool to Grade 7):

Name	<input type="text"/>
Relationship	<input type="text"/>

### Aftercare

Will the learner require aftercare?                      Yes                      No

### Boarding school accommodation

Will the learner require boarding facilities?      Yes                      No

### School transport

Will the learner require school transport?      Yes                      No                      Route /Pick-up point

### Learner's education details

Current school  Tel no.

Last grade passed  Year  Grade/s repeated

Has admission to any other school/s ever been refused?      Yes                      No

If yes, please state the reason below:

### Learner's medical details

Blood type:      O+                      O-                      A+                      A-                      AB+                      AB-                      B+                      B-                      Unknown

#### Family doctor

Name	<input type="text"/>	Tel. no.	<input type="text"/>
Address	<input type="text"/>		

#### Medical aid

Name	<input type="text"/>	Member no.	<input type="text"/>	Option	<input type="text"/>							
Main member initials and surname	<input type="text"/>											
Main member ID number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Has the learner received all the necessary immunisations?      Yes                      No

If no, please state the reason below:

### Learner's medical details (continued)

Has the learner suffered from any of the following illnesses? Please indicate with an X.

Asthma	Chickenpox	Diabetes	Diphtheria
Enteric fever	German measles	Hepatitis	Malaria
Measles	Mumps	Polio	Rheumatic fever
Scarlet fever	Tick bite fever	Typhoid fever	Whooping cough

Does the learner suffer from any allergies? Yes  No

If yes, please provide details below:

Does the learner have any special medical needs? Yes  No

If yes, please provide details below:

Does/Has the learner suffered from any other illnesses/disabilities? Yes  No

If yes, please provide details below:

Is the learner receiving medical treatment for any condition? Yes  No

If yes, please provide details below:

Is/Has the learner suffered from or received treatment for any psychological/emotional upset? Yes  No

If yes, please provide details below:

Has the learner had any operations? Yes  No

If yes, please provide details below:

Please specify any other relevant medical details:

### Consent to act in a medical emergency

In a critical medical situation, please bear in mind that there may not be time to refer to the learner's records. The school, therefore, reserves the right to utilise the quickest medical service available.

I, \_\_\_\_\_, being the parent/legal guardian of \_\_\_\_\_, hereby agree that a medical practitioner may provide emergency treatment as may be necessary.

\_\_\_\_\_  
Signature of parent/legal guardian

\_\_\_\_\_  
Date

### Personal details of parent/legal guardian (1)

⇒ Complete only if NOT the account holder.

Surname												
Full names as on ID												
ID number												
Designation	Mr	Mrs	Ms	Miss	Dr							
	Rev.	Prof.	Other									
Relationship					Marital status							
Occupation					Employer							

Residential address			Work address			Postal address		
Tel. H			Tel. W			Cell		
Email address								

Parental status:      Learner living with parent/s      Learner's legal guardian  
                                  Access rights to learner      Access rights in emergency only

### Personal details of parent/legal guardian (2)

⇒ Complete only if NOT the account holder.

Surname												
Full names as on ID												
ID number												
Designation	Mr	Mrs	Ms	Miss	Dr							
	Rev.	Prof.	Other									
Relationship					Marital status							
Occupation					Employer							

Residential address			Work address			Postal address		
Tel. H			Tel. W			Cell		
Email address								

### Personal details of parent/legal guardian (2) – (continued)

Parental status      Learner living with parent/s      Learner's legal guardian  
                                  Access rights to learner      Access rights in emergency only

### Emergency contact details (not parental)

Full names and surname					
Tel. H		Tel. W		Cell	
Relation to learner					
Email address					

### Details of person responsible for account

Surname												
Full names as on ID												
ID number												

Designation	Mr	Mrs	Ms	Miss	Dr
	Rev.	Prof.	Other		

Relationship		Marital status	
Occupation		Employer	

	Residential address	Work address	Postal address

Tel. H		Tel. W		Cell	
Email address					

Parental status      Learner living with parent/s      Learner's legal guardian  
                                  Access rights to learner      Access rights in emergency only

Details of children in your care who are currently at this school:

1. Name		Gr		2. Name		Gr	
3. Name		Gr		4. Name		Gr	

Payment option       Monthly debit order      Please complete the debit order form.

## Signature of parents/legal guardians and account holder

We, the undersigned parents/guardians, hereby certify that the information provided in this application for admission is complete and accurate. We acknowledge that enrolment is subject to, inter alia, signing a learner admission contract that contains the detailed terms, conditions and requirements for admission.

We acknowledge that we have read the school-specific policies and school rules and will accept an offer of placement for our child at the school in accordance with the terms and conditions as set out therein. These documents, as amended from time to time, are available on the official school website.

We further consent to the processing of personal information contemplated in the POPI Act No 4 of 2013, for the following purposes: evaluation of this application form; administration of the contract between us and Curro Holdings; and conducting credit enquiries.

**NB: The signatures of the account holder and both parents and/or legal guardians are required where applicable.**

Signature of account holder	Date
Signature of parent/legal guardian (1)	Date
Signature of parent/legal guardian (2)	Date

## Survey

Where did you hear about us? Please indicate with a ✓.

Billboard	Newspaper	Magazine	Radio	Presentation
Friend	Brochure	Flyer	Exhibition	Web
Other (specify):				

How satisfied were you with the service you received pre-enrolment?

Very satisfied	Satisfied	Unsatisfied	Very unsatisfied
----------------	-----------	-------------	------------------

Was the information received pre-enrolment ...

Relevant	Informative	Sufficient
----------	-------------	------------

What made you choose our school? Please indicate your five top reasons with a ✓.

Academic standards	Affordability	Boarding facilities
Bursary or scholarship received	Bus routes	Class sizes
Christian values (ethics and morals)	Facilities	Final examination
Focus on holistic child development	Independent school	Language offering
Learner discipline	Learning environment	Location and accessibility
Online school offering	Performing arts and culture offering	Safety and security
School heritage and culture	Sports offering	Subject choices offered
Teachers	NCV programme option	

# Consent to Process Personal Information

Curro Holdings Ltd/Reg. no. 1998/025801/06/VAT Reg. no. 4670183484

I, the parent/guardian of the learner mentioned below, hereby confirm my voluntary consent given in terms of the Curro School Admission application and Enrolment contract, that Curro Holdings Ltd (hereafter named 'Curro'), by way of their school of enrolment may process the following personal information of myself in the capacity of parent/guardian as well as of said learner, being a minor, name, identity number, telephone number, email address, physical address, and financial information including the conducting of a credit check.

I also acknowledge the following:

1. The abovementioned personal information will be processed in order to conclude the abovementioned enrolment contract as stipulated in section 11 of POPI.
2. Processing shall include the receipt, recording, organising, collation, storage, updating or modification, retrieval, alteration, consultation, and use; the dissemination by means of transmission, distribution or making available in any other form, or the merging, linking as well as blocking, degradation, erasure or destruction of information, as described by POPI.
3. In terms of POPI, parents/guardians and learners whose personal information is being processed, will be referred to as 'data subjects'.
4. This consent is effective immediately and will remain effective until such consent is withdrawn.
5. The personal information may only be processed if it is adequate, relevant and not excessive, given the purpose for which it is processed, and if processing occurs in accordance with the relevant provisions of POPI. The purpose of the processing of information must relate to a school-related function or activity.
6. Curro will collect and process only personal information pertaining to the proper functioning, management and governance of its schools, as prescribed in the South African Schools Act, no. 84 of 1996 and other relevant education legislation and policies.
7. The subjects and categories of information collected will depend on the purpose for which it is collected and will be processed for that purpose only.
8. Curro recognises that personal information may be processed in terms of POPI only if:
  - 9.1. the data subject, or a competent person where
    - 8.1. the data subject is a minor, consents to the processing;
    - 8.2. processing is necessary to carry out actions for the conclusion or performance of a contract to which the data subject is a party;
    - 8.3. processing complies with an obligation imposed on the school by law;
    - 8.4. processing protects a legitimate interest of the data subject;
    - 8.5. processing is necessary for the performance of a public law duty, and/or
    - 8.6. processing is necessary for pursuing the legitimate interests of the school.
  - 9.2. A data subject has the following rights in terms of this consent:
    - 9.1. The right of a data subject to correct their details. The school will attempt to keep information updated. Should any of details of a data subject change, the school should be notified to ensure that all records are as accurate as possible.
    - 9.2. The right to revoke consent. Data subjects may revoke the consent that has been given in terms of this form at any time. This should be done in writing and addressed to the information officer of Curro, at [paainfo@curro.co.za](mailto:paainfo@curro.co.za). Revoked consent is not retroactive and will not affect any past or current use of information.
    - 9.3. All the aforesaid information is contained in Curro's policy on the Protection of Personal Information and its privacy policy, both available on the Curro website, as well as at Curro Head Office.
9. I also consent to the following (mark with ✓ if consent is given)
  - 10.1. to receive marketing information relevant to the marketing of Curro only, in the form of SMSes, WhatsApp messages, emails, etc. from the school.
  - 10.2. to make personal information (limited to photos/images of learners participating in events) available on broadcast platforms, including video recordings for a programme related to the school, as well as any participation in any school sports or school cultural event on a television station or other form of transmission or broadcasting platform including the Internet or apps, including the livestreaming of such events.
  - 10.3. to be added on Curro school WhatsApp groups for parents/guardians, solely related to Curro school activities, including relevant class groups and sports groups, administrated by Curro staff.

Learner name			Grade	
Parent/Guardian name				
Address				
Tel no.		Cell. no.		

\_\_\_\_\_  
Signature of parent/guardian  
*Learners of 18 years or older may sign themselves*

\_\_\_\_\_  
Date

# Consent for Credit Check (and Indemnification)

Curro Holdings Ltd/Reg. no. 1998/025801/06/VAT Reg. no. 4670183484

As part of the learner admission process, the school is required to obtain credit reports or other related information on the account of the account holder, as may be deemed necessary.

The purpose of the credit report is to assess the account holder's financial means and ability to satisfy the financial obligations as set out in the Learner Admission Contract.

You are required to complete the section below and return to the school's finance department with your completed application form.

Kind regards  
Executive Head

I/We the undersigned, hereby authorise Curro Holdings Ltd and/or any of its associates to conduct credit enquiries and/or obtain credit reports in respect of my/our credit profile, as may be necessary, with the credit bureau of its choice.

Account holder name			
Identity number			
Address		Date of birth	
		Cell. no.	
Email address			

\_\_\_\_\_  
Signature of account holder

\_\_\_\_\_  
Date

Furthermore, I/we the undersigned acknowledge that any Personal Information supplied to Curro Holdings Ltd (Curro) is provided voluntarily and that Curro may not be able to comply with its obligations if the correct Personal Information is not supplied to Curro. I understand that privacy is important to Curro and that Curro Parties will use reasonable efforts in order to ensure that any Personal Information in their possession or processed on their behalf is kept confidential, stored in a secure manner and processed in terms of the Protection of Personal Information Act, No 4. Of 2013 (POPI). I warrant that all information, including Personal Information, supplied to Curro is accurate and current and agree to correct and update such information when necessary. By submitting any Personal Information to Curro in any form, I acknowledge that such conduct constitutes an indefinite unconditional, specific and voluntary consent to the processing of such Personal Information in the following manner by Curro and/or third parties.

Personal Information may be shared by Curro with the relevant verification information suppliers for verification, credit check or other legitimate purposes.

A copy of Personal Information kept by Curro will be furnished to me upon request in terms of the provisions of POPI. I unconditionally agree to indemnify Curro against any liability that may result from the processing of Personal Information and or verification of such personal information. This includes unintentional disclosures of such Personal Information to - or access by - unauthorized persons, and/or any reliance which may inadvertently be placed on inaccurate Personal Information provided to Curro by myself and/or any third parties.

